

BARBEQUE FACILITIES - CONDITIONS OF USE FORM

The use of the barbeque facilities next to Building 2 is subject to the by-laws section 20 in SP82501 and the conditions detailed in this document.

Making a booking

- An owner or occupier of a lot wanting to use the barbeque facilities area must first make a booking with building management at least 72 hours prior to the hire time via email at management@rinaapartments.com.au.
- The area can only be used during the opening times currently 9.00am to 9.00pm as outlined in the by-law section 20.
- Prior to collecting the access key, a 'barbeque & amenities area - conditions of use form' must be completed and a \$50 security bond paid in cash to building management during office hours or with prior arrangement.

Collecting the key

- Once your booking has been confirmed (conditions of use form completed & security bond paid) residents will need to collect the barbeque facilities access key off building management during office hours or with prior arrangement. If you do not collect your access key during this time you will not be able to use the area. Building management will not attend site after hours to provide access.

On Commencement of booking

- Please look over the area to ensure it is clean and un-damaged. Unless you notify building management/security of any damage/untidiness, it will be assumed the area was taken in perfect condition and you will be expected to leave the area in such state.

Use of Tables

- There are three folding tables that can be used by residents. Please note that their use will incur a further \$50 deposit, which will be returned once Building Management has inspected the items.

On Completion of booking

- The area must be vacated by the designated time and cleaned thoroughly. If the area is cleaned insufficiently the security bond will be forfeited.
- Please ensure the barbeques are padlocked.
- If the function ends during building management office hours building management can be called to inspect the area. Outside these hours please lock the area and it will be inspected when building management is next on-site.
- Assuming there is no damage, and everything has been left in a clean & tidy state your security bond can be obtained off building management during office hours (or with prior arrangement) once the key is returned.
- Deposit must be collected within three months of booking date.

Additional Conditions

In addition to the items mentioned above, the booking and use of the barbeque and amenities area will be subject to the following conditions:

- 1) The area is thoroughly cleaned after use. This includes the wipe down of all tops, benches and tables, as well as sweeping and mopping of the floor, removal of all rubbish into the provided bins (recycled as required), and de-grease and clean of the barbeque.
- 2) No items are to be left in the barbeque facilities area.
- 3) Guests must be accompanied by an owner or occupier of a lot at all times, and residents under the age of 15 must be accompanied by an adult.
- 4) The use of fireworks, flammable liquids, open flames in or around the barbeque facilities area in any form is not permitted.
- 5) The barbeque and amenities areas are not to be altered in any way including the alteration of fixtures and the hanging of items on electrical fittings (lights).
- 6) No damage is to be caused to the grass area through the use of tables, marquee and / or chairs.
- 7) Residents & guests must exercise responsible serving or alcohol and drunk or in-appropriate behaviour is not permitted and will constitute a breach of the hiring conditions.
- 8) Noise levels are to be kept to an acceptable level as per the by-laws.
- 9) The hirer assumes full liability for any injury or damage that may occur to guests while using the barbeque and amenities area and the hirer indemnifies the owner's corporation against such injury or damage.
- 10) The hirer must obey instructions from building management at all times.
- 11) The number of people in attendance is limited to a maximum of 20.
- 12) Prior approval is required if the hirer requires variation of any of these conditions.

I agree to pay a \$50 security deposit prior to booking commencement and acknowledge that should any of the above conditions or by-laws of strata plans SP82501 be breached the full security deposit will be forfeited. I also agree to a further \$50 deposit if the tables are required.

NAME: UNIT NO: BUILDING (TICK ONE): 1 2 3

CONTACT NUMBER: OWNER OR TENANT:

IF TENANT, AGENT'S DETAILS: CONTACT NO.:

DATE OF BOOKING: START TIME: FINISH TIME:

NUMBER OF GUESTS: TYPE OF FUNCTION:

Signature:

TABLES (Extra \$50 DEPOSIT)

Office use only:

Booking Diary Updated:

Security Bond Received: Key Issued & Key Number: Staff Member Initials:

Security Bond Refunded: Deposit Refunded: Staff Member Initials: